

**REGULAR MEETING
NORTHAMPTON COUNTY BOARD OF EDUCATION
Monday, November 19, 2012**

Members Present: Kelvin Edwards, Chair; Erica Smith-Ingram, Vice Chair; Donald Johnson, Marjorie Edwards, Rhonda Taylor, Phil Matthews, Clinton Williams, Dr. Eric Bracy, ex officio
Others Present: Administration, press and interested parties

The Northampton County Board of Education held its regular meeting on November 19, 2012 in the Board Room of the Northampton County Schools administrative building. Chair Kelvin Edwards called the meeting to order at 5:05 p.m.

Closed Session

On a MOTION by Ms. Taylor, SECONDED by Ms. M. Edwards and APPROVED, the Board convened closed session at approximately 5:10 p.m. pursuant to General Statute: 143-318.11(a)(1) to prevent the disclosure of confidential personnel files under G.S. 115C-321 or other information that is privileged or confidential pursuant to state or federal law, or not considered a public record; and pursuant to General Statute: 143-318.11(a)(3) to consult with the Board's attorney in order to preserve the attorney-client privilege and pursuant to General Statute: 143-318.11(a)(6) to consider matters relating to initial employment of an individual employee or a complaint, charge, or grievance by or against an individual employee. The motion passed by a vote of 6-0. Ms. Erica Smith-Ingram was not present for the vote.

Open Session

On a MOTION by Mr. Matthews, SECONDED by Ms. Taylor, the Board adjourned closed session. The motion passed by a vote of 7-0. The Board's first closed session ended at approximately 6:30 p.m.

Approval of Board Agenda

On a MOTION by Ms. M. Edwards, SECONDED by Mr. Matthews, the Board unanimously APPROVED the Board Agenda, as recommended by the Superintendent. On a MOTION by Ms. Smith-Ingram, SECONDED by Ms. Taylor, the Board unanimously APPROVED to amend the agenda to add a second closed session to the agenda under item No. XVII, as recommended by the Superintendent. The motion passed by a vote of 7-0.

Pledge of Allegiance

Chair K. Edwards requested that Mr. Williams lead the Board and audience in the Pledge of Allegiance.

Good News Award

2012-2013 Principal of the Year Recognition – Mr. Hans Lassiter stated that he would like to thank and recognize the following members of the Selection Committee for the **2012-2013 Principal of the Year**: Ms. Rhonda Moses, Ms. Tikisha Joyner and Dr. Shirley G. Smith. I thank you all for your hard work. Ms. Lassiter also recognized the three Principal of the Year finalists: **Ms. Ann D. Davis**, Principal of Gaston Elementary School; **Ms. Barbara Stephenson**, Principal of Gaston Middle School and **Ms. Felisha Whitaker**, Principal of Northampton County High School.

Mr. Lassiter informed the Board and audience that the Northampton County School System recognized its **2012-2013 Principal of the Year** on October 30, 2012 with a surprise visit to Willis-Hare Elementary School. Mr. Lassiter announced that **Ms. Wanda Briggs-Trevino, Principal of Willis Hare Elementary School**, has earned the distinction as **Northampton County Schools' 2012-2013 District Principal of the Year**. Ms. Briggs-Trevino was presented a bouquet of flowers by Superintendent Eric C. Bracy on October 30th and she is being presented this evening with a check in the amount of \$500.00, a commemorative plaque clock and a Certificate of Appreciation from the Northampton County Board of Education.

Ms. Wanda Briggs-Trevino addressed the Board and audience as follows: "I would like to say, "thank you" to the Selection Committee. This is kind of surreal for me because I was born, raised and educated in Northampton County Schools. Someone once said that you can't come home again, but I am a testament today that it is not true and that you can come home again. I have been very fortunate in my tenure here in Northampton County Schools to do something probably a lot of adults do not get to do and that is to go back to every place they have been as a child and work there as an adult. I was very fortunate that at every school that I attended there were still adults there who actually worked there when I was a child. I am currently at Willis Hare and I have been there before, but I attended there from Kindergarten through 4th grade. I was at Conway Middle School as an administrator and it may not be the same building, but it was the same Conway Middle School and the same staff when I went there in grades 5th-8th. I was at NCHS-East as an administrator as well, and that was the school I graduated from in 1989. That is why this feels surreal and I am very honored that as an adult I have been able to come back and give back to the community that has done so much for me as a child. I did not expect this honor; in fact I did not tell anyone that I was going for the interview except for Ms. Drew. We are all great administrators and I was totally surprised. Thank you again for this honor!"

Mr. Lassiter also announced that Ms. Briggs-Trevino is currently completing her portfolio for consideration for Regional Principal of the Year sponsored by Wells-Fargo Bank.

Child Nutrition "Breakfast of Champions Award" – The Board recognized and presented a Good News Award Certificate to Ms. Carolyn Williams, Child Nutrition Director; along with the Gaston Middle School Staff: Ms. Carolyn Lassiter, Child Nutrition Manager; Ms. Annette Branch and Ms. Queen Peterson both Child Nutrition Assistants, for the **Child Nutrition Department** being one of 22 school districts in North Carolina selected to receive an award called the **"Breakfast of Champions Award"**. This award was presented to **Ms. Carolyn L. Williams** and she received the award at the Child Nutrition Administrator Conference in Raleigh in October 2012. School districts receiving the Breakfast of Champions Awards were recognized for their outstanding commitment to increasing breakfast participation by offering a breakfast program outside of the typical cafeteria service type model. School districts receiving this award offer programs that go above and beyond to try to get as many students eating a healthy breakfast to start their day.

Ms. Carolyn Williams addressed the Board and audience as follows: "Thank you Mr. Lassiter. As I told the ladies in the back, "all of my heroes wear hairnets". Even though I was there to accept the award, these are the people who are behind the award who will help to serve our students with the "Grab-N-Go Breakfast" and "Breakfast in the Classroom" so that we can feed every child in Northampton County a healthy meal."

NCHS "Pink Sock Hop Fundraiser" October Breast Cancer Awareness Campaign – The Board recognized and presented a Good News Award Certificate to **Northampton County High School** for engaging in a **Pink Sock Hop fundraiser** to raise awareness and funds during the

October Breast Cancer Awareness Campaign sponsored by the American Cancer Society. Through their efforts, the school was able to raise over \$400, which will be donated in honor of Faculty & Staff members who are **cancer survivors** and in remembrance of **Mr. Michael Walden**, a former NCHS-East teacher and **Mr. Willie Brown**, a former Northampton County Schools Educator.

NCHS Varsity Football Team – 2012 Tar Roanoke Athletic Conference Football

Championship – The Board recognized and presented a Good News Award Certificate to the **Northampton County High School Varsity Football Jaguars** for winning the **2012 Tar Roanoke Athletic Conference Football Championship** and going a perfect 6-0 inside league competition. The Jaguars were currently participants in the 3rd round of the North Carolina High School Athletic Association 1AA Football Playoffs. The Jaguars are coached by **Mr. George Privott**, who was named **Tar Roanoke Coach of the Year!**

NCHS Varsity Volleyball Team – Tar Roanoke Athletic Conference (2nd Place) – The Board recognized and presented a Good News Award Certificate to the **Northampton County High School Varsity Volleyball Lady Jaguars** for finishing **second place** in the highly competitive **Tar Roanoke Athletic Conference** and in so doing, earned a **first round** home State 1A playoff contest. The Lady Jaguars are coached by **Ms. Elaina Sabatine**, who also earned **Tar Roanoke 1A Coach of the Year!**

Shining Star Character Education

Mr. Hans Lassiter along with Dr. Eric Bracy and Chair Kelvin Edwards recognized and presented the following students with **Shining Star Award Certificates** for demonstrating the focus of “Responsibility” for the month of October:

Christian Outland, Central Elementary School

Daniel Bonds (absent), Conway Middle School

Makayla McNair, Gaston Elementary School

Teonna Huff, Gaston Middle School

Tierra Bynum (absent), Northampton County Alternative School

Kristina Davis, Northampton County High School

Trayshon Edwards, Squire Elementary School

Amya Dyson, Willis Hare Elementary School

Introduction of New Personnel

Mr. Hans Lassiter introduced the following Northampton County Schools’ new personnel to the Board and audience. It gives me a pleasure to introduce to our community and welcome the new Principal of Central Elementary School, Ms. Betty J. Liverman. Mr. Lassiter asked Ms. Liverman to stand and give remarks.

Ms. Betty Liverman addressed the Board and audience as follows: “It truly is a pleasure to come back home and I appreciate what Ms. Briggs-Trevino said about being home. Northampton County is home for my parents as I was raised, reared and educated in Hertford County. So it is truly a pleasure to be back home. I look forward to continuing the work I started last week at Central. I thank you for this opportunity.”

Mr. Lassiter also recognized new employee, Ms. Annette Branch, Child Nutrition Assistant at Gaston Middle School.

Consent Agenda

On a MOTION by Mr. Matthews, SECONDED by Ms. M. Edwards, the Board APPROVED the consent agenda consisting of the following items, as recommended by the Superintendent. The motion passed by a vote of 6-0. Ms. Erica Smith-Ingram abstained.

Board Minutes – Closed Session – September 5, 2012 and October 8, 2012
Regular Meeting – October 8, 2012

Request for Fund Raisers

Conway Middle School – School-Wide – Frozen Food Sale – October 22, 2012 – November 6, 2012

Contracted Services

Northampton County Schools and CADA Head Start – Transition Cooperative Agreement – Effective: September 19, 2012 until September 19, 2013

Board's Decision to Ratify the 2012-2013 Local Option Accountability Model

It was the Board's decision to ratify the Northampton County Alternative School's 2012-2013 Local Option Accountability Model after a straw poll vote was taken on November 9, 2012, as recommended by the Superintendent. The Local Option Accountability Model is listed below:

Accountability Model – 2012-2013

I. State Testing

Combination of High School and Low Grades

II. Performance Composite

III. Local Accountability Options:

Options 4: Higher Expectations for Student Achievement

Goal: 75% of the students enrolled for at least one grading period during the 2012-2013 school year will improve their academic performance.

Options 5: Parent Involvement

Goal: The percentage of parents actively involved in the school during the 2012-2013 school year will increase by at least 60%.

Options 6: Community Involvement

Goal: The number of community members involved in the school during the 2012-2013 school year will be at least 30 individuals.

Mr. Williams: I have a question under No. III., Option #4. Should that be quantified by some measurable goal other than the number of students to include their academic performance by what percentage or is this acceptable the way it is written?

Dr. Bracy: It is acceptable the way that it is written.

Ms. Smith-Ingram: I am looking at the demographics and there are 23 students enrolled and 20 of those students are enrolled not because of discipline, but because they have aged-out. Is that all grade levels and is that why they are there?

Dr. Bracy: It varies across the board and I can give you a list of the students and the specific reasons why they are there.

Ms. Smith-Ingram: Are we specifically running an Alternative Program just for aged-out students?

Dr. Bracy: No we are not. There are students there with behavior problems as well.

Ms. Smith-Ingram: Otherwise, do we even need the school, but that can be a discussion we could have later. I would like to get more information on that.

Business Before the Board for Information

Share Our Strength – Child Nutrition Program – Mr. Joe Holloway informed the Board that the Northampton County Schools' Child Nutrition Department was awarded a check from a grant in the amount of \$2,198.00 by the "Share Our Strength and the North Carolina No Kid Hungry Campaign". The grant is intended to provide funds to increase breakfast participation in the breakfast school program. The award will be used to assist with start-up costs to implement "Grab-N-Go Breakfast" and "Breakfast in the Classroom" at Gaston Middle School, Gaston Elementary School and Conway Middle School. Northampton County Schools was one of sixteen (16) pilot LEA's to participate in the program during the 2011-2012 school year.

Mr. Matthews: I would like to congratulate the Child Nutrition Program once again for what they have done!

Directors' Updates – Mr. Holloway also shared the Directors' Updates with the Board for the month of October 2012.

Business Before the Board for Approval

Annual Independent Audit – Mr. Holloway informed the Board that an external audit is required to be performed each fiscal year of the school administrative unit to include each individual school. For the fiscal year ending June 30, 2012, the Board previously approved a contract with Anderson Smith & Wike PLLC of Rockingham, NC to perform this service. The audit contract was approved by the Local Government Commission and was completed in August 2012. This report is being presented by Mr. Adam Wike from the audit firm of Anderson Smith & Wike for your approval.

Mr. Adam White addressed the Board stating that they should have a copy of the audit as well as a separate letter addressed to the Board of Education. I wish to thank you for having us to perform your audit and to work with you and your Finance Department again this year. The audit went very smoothly as we have been doing your audit for a number of years. It has always been a very clean audit and well prepared for us. Mr. Holloway and his department, along with Priscilla and Elizabeth who are always very helpful and this year was no different. Mr. Wike reviewed the following information with the Board:

Letter of Opinion – A required communication that is required from us to those who engage us. The audit has its opinion letters, but outside of those opinion letters such as things we would want to present to you we would include those in this report. There is nothing to report in this audit and this is all standard informational items stating that everything went smooth and we had no difficulties. There are no other audit issues that we need to present to you separately.

Audit Report – This audit report includes four (4) Opinion Letters.

Opinion Letter for the Financial Statement – Page 1– States in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental and business activities, each major fund, and the aggregate remaining fund information of the Northampton County Board of Education as of June 30, 2012, and the respective changes in financial position and its cash flow, where applicable, thereof and the respective budgetary comparison for the General State Public School, Federal Grants and Other Special Revenue funds for the year then ended in conformity with account principles generally accepted in the United States of America. This is an unqualified clean opinion that these financial statements are accurate.

Management Discussion Analysis - Page 13 – This is net income statements for the governmental funds. I would point out at the bottom of the General Column that the net change

in Fund Balance of the General Fund was an increase of approximately \$208,000.00 and the increase of the Other Special Revenue (other restricted grants) Fund Balance was approximately \$281,000.00. This is well-done and I would say that Exhibits 3 & 4 – Balancing Income Statements of Northampton County Schools is financially sound and a stable governmental unit that is able to increase its Fund Balance.

School Food Service – Page 20 (Exhibit 8) – This is the income statement for the School Food Service Fund. Please note on page 20, School Food Service was able to add almost \$29,000.00 to their Fund Balance and also being able to pay \$112,000.00 in Indirect Cost. This is very rare in these years across the State as far as Child Nutrition funds go. A job well done! This department was also prepared for us.

Others Letters – Pages 44 & 45 – Opinion Letters on the Internal Control aspects of the Board for both financial statements and for compliance. These are clean audit opinions and we did not find any deficiencies or material weaknesses in the internal control that would have a negative impact on financial statements or on compliance.

Opinion Letters – Pages 46 & 48 (3rd paragraph) – One letter is for State Compliance and one is for Federal Compliance. They both state that in our opinion, the Northampton County Board of Education complied in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2012.

Page 50 – The programs that we audited were: Child Nutrition Cluster Fund and the Race to the Top ARRA Fund.

Page 51 – We audited the State Public School Funds that we audit every year, the Vocational Education – State Months of Employment and the NC Pre-K Program.

Mr. Wike closed as follows: “Again, I appreciate the preparedness of the Finance Department. We came in late July and early August, which was fairly early after the year-end and they were able to get us everything we needed. Again, the audit went well and it was a very clean opinion. If you have any questions, I will be happy to answer them. Mr. Holloway has my contact information and you are more than welcome to contact my partner, Mr. Dale Smith or me.

Ms. Smith-Ingram: My question is on page 14 in that it is showing that depreciation exceeded Capital Outlay by \$922,000, which is almost \$1 million dollars. Is that appropriate or acceptable and it wasn’t an audit exception?

Mr. Adam Wike: That is not an exception, because when you purchase buildings or when you purchase equipment you don’t necessarily expense the full amount, you depreciate it over time. This is a conversion of the funds financial statements into giant financial statements that are Exhibits 1 & 2 that combines the overall financial position of Northampton County Schools. In there it includes fixed assets, which is normally excluded from funds and also debt, which is mainly annual leave. All this says is that depreciation expense was more than what you paid in the current year for new equipment. By virtue of having more expense over what you purchase new; this number is negative. It is just a conversion from one statement to another and it is not necessarily an exception. That number refers to the fixed assets. That is very typical, especially with buildings being depreciated. You have heavy depreciation expenses for years and years, then you would build a new building and that number would be a large positive number for the year and negative for years to come.

Ms. Smith-Ingram: But it is not real money.

Mr. Adam Wike: That is correct, it is a non-cash expense.

On a MOTION by Ms. M. Edwards, SECONDED by Mr. Johnson, the Board unanimously APPROVED the Annual Independent Audit for the fiscal year ending June 30, 2012, as recommended by the Superintendent. The motion passed by a vote of 7-0.

Mr. Matthews: I would like to congratulate the administrative offices throughout this school system, because not every school system gets an audit this good, in my opinion, across the State!

On a MOTION by Mr. Matthews, SECONDED by Mr. Johnson, the Board unanimously APPROVED the personnel list below as presented and recommended by the Superintendent. The motion passed by a vote of 7-0.

Personnel

Certified Recommendations:

Brenda Taylor, Interim Assistant Principal, Conway Middle School, 10/30/12

Classified Recommendations:

David Peede, HVAC Technician, Maintenance Department, 11/26/12

Janett Walker, Regular Ed. Homebound Teacher, Northampton County Schools, 11/5/12

Kimberly Deloatch, Substitute Bus Driver, Northampton County Schools, 11/6/12

Levon Threat, Substitute Bus Driver, Northampton County Schools, 11/26/12

Donna Chambers, Substitute Bus Monitor, Northampton County Schools, 11/26/12

Minester Thomas, Substitute Teacher, Northampton County Schools, 11/26/12

Leave of Absence:

Angela Whitaker, Teacher, Willis Hare Elementary School, 10/1/12 through 12/1/12

Resignations:

LaShonda McDade, Pre-K Teacher, Central Elementary School, 11/16/12

Cathy Shaw, Elementary Teacher, Northampton Alternative School, 1/1/13

Keedra Whitaker, Elementary Teacher, Conway Middle School, 11/30/12

Monica Davis, Middle Grades Teacher, Northampton Alternative School, 12/7/12

Della Deloatch, Mentor, Rich Square-Creecy Community Center, 11/19/12

Tutor Recommendations:

Denise Patterson, Tutor, Squire Elementary School, 11/5/12

Janet Green, Tutor, Squire Elementary School, 11/5/12

On a MOTION by Ms. Smith-Ingram, SECONDED by Ms. Taylor, the Board unanimously APPROVED to amend the agenda under item No. XIV and include an agenda item, Appeal to the County Commissioner for Funding of a New High School Discussion, as recommended by the Superintendent. The motion passed by a vote of 7-0.

Appeal to the County Commissioner for Funding of a New High School Discussion

Ms. Smith-Ingram: I believe that this is a follow-up to our last Board Meeting. Several of us expressed some deep concerns about the conditions of some of our older schools, particularly Northampton County High School. I also know that there are other schools in our district that are showing significant wear and tear. My major concern is for the safety and well-being of our students as well as our staff. I stated before, I do have deep concerns that in 2012 we still have our students in some of the worst buildings in our district. That being the high school and now that I am learning Willis Hare is not in good condition as well. At this moment, we need to put forth a very earnest effort. It is our responsibility to appeal to the County Commissioners, but it is their responsibility to help meet us in the middle of the road by providing the adequate funding. We have had discussions in the last 3, 4 and 5 years. I think that at this point, we need to put forth a very strategic approach to the County Commissioners. Look to the community for support, because this school is much needed. I will not go into a lengthy discussion like we had

at the last meeting, but I do think it is unconscionable and it is almost appalling to have our students in some of the conditions that I have seen on these campuses. For the sake of our children, we need to push forth with the political will that we need to, as well as every strategy that we can garner, to go before the County Commissioners and get this new high school funded. On a MOTION by Mr. Matthews, SECONDED by Ms. M. Edwards, the Board unanimously APPROVED to approach the County Commissioners requesting a Joint Meeting for the Board of Education and Administration to express to the County Commissioners the need for a new centrally located high school and request their assistance in obtaining that agenda.

Mr. Williams: I am in agreement with Ms. Ingram and Mr. Matthews' comments and motion. I would like to see us sit down and come up with some kind of resolution. I would not want to be overly assertive or aggressive in this approach, but I am definitely concerned about some of our language about how we are looking at what we are going to do. Mr. Matthews, I think it is great to request that assistance, but I think at this point to need to move forward in an assertive way to make this happen. I don't think we have been as assertive as we need to be with this particular issue.

The motion passed by a vote of 7-0 to approach the County Commissioners requesting a Joint Meeting for the Board of Education and Administration to express to the County Commissioners the need for a new centrally located high school in Northampton County.

Superintendent's Information

Dr. Bracy addressed the Board and audience as follows:

- I wish to commend and congratulate all of our students who were recognized here this evening for Good News!
- We congratulate Ms. Briggs-Trevino for being selected as our Principal of the Year. We most certainly wish you the best of luck as we know you will represent us well at the Regional level. Let me also recognize the other finalists: Ms. Ann Debreaux-Davis, Ms. Barbara Stephenson and Ms. Felisha Whitaker. Certainly, we could not have gone wrong with any of these ladies as they are wonderful administrators.
- I really want to commend Mr. Holloway and his staff for a job well-done on this audit. Congratulations to you!
- I also commend Ms. Carolyn Williams for her wonderful work each and every year. You do it so eloquently and so quietly that sometimes it goes unnoticed. I want to publicly thank you for all of the wonderful work you have done and you continue to do. Most Child Nutrition Programs are steady losing money and you are doing well and making money. Congratulations to you and your staff! You don't like to accept credit and that is a noble positive, but I am not going to let you pretend that you were not there. A job well-done!
- As we move forward this year we are starting to get benchmarks results in. We will sit down with the principals, Ms. Ash and myself and see what we can do to add to some areas and look at some areas that are high at some schools and some that are not so high at other schools. It is not looking bad and I think we are off to a good start as this is a challenging year with the Common Core. We have good people and we will continue to do what we are expected to do. As long as we work together and focus on kids, we will be just fine. We will have another good year as we did last year.
- I want to thank this Board for the wonderful support they give us each and every day. We really appreciate all of the support the Board gives us whether it is financial or other kinds of

support. Chair Edwards, I commend you and the rest of the Board for the wonderful work you have done. You have really helped us to get where we are going.

- I want to commend and recognize Mr. Privott and his football team. We also recognize Ms. Sabatine and the Volleyball Team. I would be remiss if I did not recognize the wonderful work that Mr. Monte` Freeman has done with the Northampton County Schools Jaguar Marching Band. I know that is not the correct name for who you are, but I thank the band for such wonderful work that you have done this past year during the marching season. Congratulations, a job well-done!
- Lastly, on behalf of this wonderful school system have a Happy Thanksgiving! Let's get some rest and come back refreshed and continue to move our students forward.

Board Information

- Chair K. Edwards: On behalf of this Board and Northampton County Schools we extend our sympathy to Ms. Erica Smith-Ingram, Mr. Joe Holloway and Ms. Geneva Squire for your losses.

~We also would like to thank this Board for attending the North Carolina School Boards Association Conference. We received an award for all members obtaining 12 hours or more credit in Ethics and other board subjects. This Board also received a Certificate of Merit for our participation in the North Carolina School Boards Association.

~I would like to remind the Board that we need to schedule a date for BoardDocs Training and a date to review Board Policies 7,000, 8,000 and 9,000 as we did with the 3,000-6,000 Series. We really need to schedule this before we go home for Christmas.

Mr. Williams: Are we also going to look at a scheduling or come up with a few dates that we can approach the County Commissioners about the new high school?

Chair K. Edwards: We absolutely need to do that. Board, if we can look at a date that we can meet with the County Commissioners for a discussion of a new high school in Northampton County.

Mr. Smith-Ingram: The Commissioners meet on the 1st and 3rd Mondays. If we could try to meet with them before their Board Meeting and it would be before our Board Meeting as well. Then we could have some follow-up discussions in December. I would suggest Monday, November 26, 2012 or Wednesday, November 28, 2012.

Attorney Rod Malone: Will those dates give you adequate time for principals, parents, staff and others to be prepared to attend if they would like.

Ms. Smith-Ingram: If we get it confirmed we can run it in the paper and send out an Alert Now call.

Mr. Williams: Can we go with November 26th and use November 28th as an alternate?

Chair K. Edwards: We have just discussed that Monday, November 26, 2012 at 5:30 p.m. and an optional date of Wednesday, November 28, 2012 at 5:30 p.m. are possible dates to request a meeting with the County Commissioners for the discussion of a new high school here in Northampton County. The meeting will take place here at Central Services.

Mr. Matthews: Since we have set aside two dates for the Commissioners, whichever day the Commissioners cannot meet we can schedule our meeting on that day.

Chair K. Edwards: We will make plans to meet on the alternate date to review Board Policies and hold the BoardDocs Training on the same night at 5:30 p.m.

- Next Regular Board Meeting – December 3, 2012 – Board Room – 5:00 p.m. (Closed Session) – Open Session beginning at approximately 6:30 p.m.

- NCSBA Public Records and Personnel Records –December 4, 2012 – 1:00-2:00 p.m. –
Place TBA

Closed Session

On a MOTION by Ms. Smith-Ingram, SECONDED by Ms. M. Edwards and APPROVED, the Board recessed open session at approximately 7:40 p.m. pursuant to General Statute: 143-318.11(a)(1) to prevent the disclosure of confidential personnel files under G.S. 115C-321 or other information that is privileged or confidential pursuant to state or federal law, or not considered a public record; and pursuant to General Statute: 143-318.11(a)(6) to consider matters relating to initial employment of an individual employee or a complaint, charge, or grievance by or against an individual employee. The motion passed by a vote of 7-0.

Open Session

On a MOTION by Ms. Taylor, SECONDED by Ms. M. Edwards, the Board adjourned closed session. The motion passed by a vote of 6-0. Mr. Donald Johnson was not present. The Board's second closed session ended at approximately 8:40 p.m.

Adjournment

On a MOTION by Ms. Smith-Ingram, SECONDED by Mr. Matthews, the Board adjourned the meeting at 8:45 p.m.

Approved: December 3, 2012

Dr. Eric C. Bracy, Superintendent